



P.O. Box 1573 Lady Lake, FL 32158-1573
**BYLAWS OF THE
LAKE EUSTIS KENNEL CLUB, INC.**

**ARTICLE 1
Name and Objective**

SECTION 1

The name of the club shall be the Lake Eustis Kennel Club, Inc.

SECTION 2

The objective of the Club shall be:

- A) To further the advancement of all breeds of purebred dogs and all types of companion, performance dogs and conformation dogs.
- B) To disseminate knowledge regarding all types of dog events
- C) To do all in its power to protect and advance the interests of dog shows, and trials, and to encourage sportsmanlike competition at such events: and
- D) To conduct, hold and support sanctioned matches, dog shows, obedience matches, trials, conformation shows and any other event supporting working with our dogs, that the club is eligible under the Rules and Regulations of the American Kennel Club.
- E) To promote cooperation and good sportsmanship among its members in the training and exhibition of dogs.

SECTION 3

The club shall not be conducted or operated for profit. No part of any profits or remainder or residue from dues, club functions or donations to the Club shall be used to the benefit of any member or individual in the club.

SECTION 4

The members of the Club shall adopt and may from time to time revise such bylaws as may be required to carry out these objectives.

ARTICLE II

Membership

SECTION 1. Eligibility. There shall be 4 types of membership

- A. Regular membership shall be open to all persons (18) years of age or older, who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club.

B. Junior membership shall be open to all persons under the age of eighteen (18) years of age who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club. Junior members may not vote nor hold office.

C. Associate membership shall include all persons who are in good standing with the American Kennel Club and who subscribe to the purposes of this club. These members will be entitled to all club privileges except voting and office holding.

D. Honorary membership, shall include all persons who are in good standing with the American Kennel Club and who subscribe to the purposes of this club. These members will be entitled to all club privileges except voting and office holding.

While membership is to be unrestricted as to residence, the club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

SECTION 2 Dues

Membership dues shall not exceed \$60.00 per year, payable on or before the 1st day of January of each year. Dues will be fixed from time to time by the Board of Directors and ratified by the majority vote of the membership. No member may vote whose dues are not paid for the current year. During the month of November the Treasurer shall send to each member a statement of dues for the ensuing year.

SECTION 3 Election to membership

Each applicant for membership shall apply on a form as approved by the Board of Directors and it shall provide that the applicant agrees to abide by the Constitution and Bylaws and the rules of The American Kennel Club. The application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members. Accompanying the application, the prospective member shall submit dues payment for the current year. Each applicant for membership must attend one of their 1st two readings before being voted for as a new member. All applications are to be filed with the Membership Administrator and each application is to be read at the first meeting of the club following its receipt. At the next club meeting the application will be voted upon and affirmative votes of 2/3 of the members present and voting at that meeting shall be required to elect the applicant. Applicants for membership who have been rejected by the club may not reapply within six months after such rejection.

SECTION 4. Termination of Membership

Memberships may be terminated:

A. By resignation. Any member in good standing may resign from the club upon written notice to the Secretary, but no member may reapply for membership when passed dues have not been paid.

B. By lapsing. A membership will be considered as lapsed and automatically terminates if such member's dues remain unpaid 90 days after the first day of the fiscal year; however, the board may grant an additional 90 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.

C. By expulsion. A membership may be terminated by expulsion as provided in Article VII of these bylaws.

ARTICLE III

MEETINGS AND VOTING

SECTION 1. Club Meetings

Meetings of the club shall be held each month in Lady Lake or within our tri-county area at such hour and place as may be designated by the board of directors. Notice of each such meeting shall be sent out by the Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the members in good standing. The Club may send members notification of club meetings, dues notices, minutes, upcoming events, pending club events and newsletters and board members notifications of board meetings via email. If a member does not have email they will receive notices for the above by phone or by written notice. It is the members' responsibility to ensure that the club has his/her correct contact information.

SECTION 2. Special Club Meetings.

Special club meetings may be called by the President, or by a majority vote of the members of the board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held in Lady Lake or within our tri-county area at such place, date and hour as may be designated by the person or persons authorized herein to call such meetings. Notice of such a meeting shall be sent out by the Secretary at least five days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted there. The quorum for such a meeting shall be 20 percent of the members in good standing.

SECTION 3. Board Meetings.

Meetings of the Board of Directors shall be held each month in Lady Lake or within our tri-county area or via telephone conference call or via video conference at such hour and place as may be designated by the board. Notice of each such meeting shall be sent out by the Secretary at least five days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the board. Officers and/or board members may not have more than (4) unexcused absences from meetings within a 12 month period. Excused requests must be given to a member of the board at least one day before the meeting and approved by the president.

SECTION 4. Special Board Meetings.

Special meetings of the board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the board. Such special meetings shall be held in Lady Lake or within our tri-county area at such place, date, and

hour as may be designated by the person authorized herein to call such meeting. Notice of such meeting shall be sent out by the Secretary at least five days and not more than 10 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted there. The quorum for such a meeting shall be a majority of the board.

SECTION 5. Voting

Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which he/she is present. Proxy voting will not be permitted at any club meeting or election.

ARTICLE IV

Directors and Officers

SECTION 1 Board of Directors.

The board shall be comprised of the officers and up to six other persons (one of which will be the Membership administrator), all of whom shall be members in good standing and all of whom shall be elected for a two year term at the club's annual meeting as provided in Article V and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the board of directors.

SECTION 2. Officers.

The Club's officers, consisting of the President, Vice President, Corresponding Secretary, Recording Secretary and Treasurer, shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

A. The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these bylaws.

B. The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.

C. The Recording Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which a record shall be ordered by the club. He/She shall keep a roll of the members of the club with their addresses, and carryout such other duties as are prescribed in these by-laws.

D. The Corresponding Secretary shall have charge of the correspondence, notify members of meetings, notify officers and directors of their election to office and other such other duties as are prescribed in these bylaws.

E. The Treasurer shall collect and receive all moneys due or belonging to the Club. He/She shall deposit same in a bank designated by the Board, in the name of the Club. The books shall at all times be open to inspection by the Board, and a report shall be given at every meeting on the condition of the club's finances and every item of receipt or payment not before reported; and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The Treasurer shall be bonded and/ or insured in such amount as the Board of Directors shall determine.

F. The offices of Secretary and Treasurer may not be held by the same person.

G. The offices of Recording Secretary and Corresponding Secretary may be held by the same person, in which case the Board shall be comprised of the officers and five (5) persons.

H. This club will have a Membership Administrator (a member of the board) who shall provide and/or collect properly completed membership applications, will notify new members of their election to membership, and keep the membership list updated and available to all members. He/she will collect all dues from members, and after issuing a receipt of payment if paid in cash, otherwise the members cancelled check is their receipt, and turn the funds over to the treasurer.

SECTION 3. Vacancies.

Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of the members of the Board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the board.

ARTICLE V

The Club Year, Biennial Meeting, Elections

SECTION 1. Club Year.

The club's fiscal year shall begin on the first day of January and end on the last day of December. The club's official year shall begin immediately at the conclusion of the annual meeting and shall continue through the next annual meeting.

SECTION 2. Biennial Meeting.

The biennial meeting (two year) shall be held in the month of February, at which officers and directors for the ensuing two years shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

SECTION 3. Elections.

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The (up to) 6 nominated candidates for other positions on the board who receive the greatest number of votes for such positions shall be declared elected.

SECTION 4. Nominations.

No person may be a candidate in a Club election who has not been nominated. During the month of October, the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the board. The Secretary shall immediately notify the committee and alternates of their selection. The board shall name a chairperson for the committee and it shall be such person's duty to call a committee meeting, which shall be held on or before December 1st. No member whose dues are not paid may be nominated.

A. The committee shall nominate one candidate for each office and positions on the board and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.

B. Upon receipt of the Nominating Committee's report, the Secretary shall, by December 15th, notify each member in writing of the candidates so nominated.

C. Additional nominations may be made at the January meeting by any member in attendance, provided that the person so nominated does not decline when their name is proposed, and further provided that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position.

D. Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE VI

Committees

SECTION 1.

The board may each year appoint standing committees to advance the work of the club in such matters as dog shows, obedience trials, rally trials, agility trials, scent work trials, trophies, annual prizes, membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. Special committees may also be appointed by the board to aid it on particular projects. These committees will make all discussions for the project they are working on, keep the records, and report back to the board monthly. The board may request changes after hearing the reports.

SECTION 2.

Any committee appointment may be terminated by a majority vote of the full membership of the board upon written or electronic notice to the appointee; and the board may appoint successors to those persons whose services have been terminate

ARTICLE VII

Discipline

SECTION 1

American Kennel Club Suspension.

Any member who is suspended from **all** the privileges of The American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

SECTION 2

Charges

An individual member may prefer charges against another individual member for alleged misconduct prejudicial to the best interests of the club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10, which shall be forfeited if such charges are not sustained by the board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting, and **the board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club. If the board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club, it may refuse to entertain jurisdiction.** If the board entertains jurisdiction of the charges, it shall fix a date for a hearing by the board not less than three weeks nor more than six weeks thereafter. The Secretary shall promptly send one copy of the charges and the specifications to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he/she wishes.

SECTION 3

Board Hearing

The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the board may by a majority vote of those present reprimand or suspend the defendant from all privileges of the club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, its finding shall be put in written form and

filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

SECTION 4

Expulsion

Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held within 60 days but not earlier than 10 days after the date of the board's recommendation of expulsion. The defendant shall have the privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the board's finding and recommendation, and shall invite the defendant, if present, to speak in his own behalf if he/she wishes. The members shall then vote by secret ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the board's suspension shall stand.

ARTICLE VIII

Amendments

SECTION 1

Amendments to the constitution and bylaws may be proposed by the board of directors or by written petition addressed to the Secretary signed by 20 percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendations of the board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

SECTION 2

The constitution and bylaws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and sent to each member at least two weeks prior to the date of the meeting.

ARTICLE IX

Dissolution

SECTION 1

The club may be dissolved at any time by the written consent of not less than 2/3 of the

members in good standing. In the event of the dissolution of the club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club. All physical properties, including equipment, shall be offered to the members first and then to other clubs for sale. Those proceeds along with any other properties and assets the club may have will be donated to a charitable organization for the benefit of dogs selected by the board of directors.

ARTICLE X

Order of Business

SECTION 1

At meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Call to Order
- Roll Call /Sign in sheet
- Minutes of last meeting
- Report of President
- Report of Secretary
- Report of Treasurer
- Reports of committees
- Election of officers and board (at biennial meeting)
- Election of new members
- Unfinished business
- New business
- Adjournment

SECTION 2

At meetings of the board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Call to Order
- Roll Call/Sign in sheet
- Reading of minutes of last meeting
- Report of Secretary
- Report of Treasurer
- Reports of committees
- Unfinished business
- New business
- Adjournment

ARTICLE XI

Parliamentary Authority

SECTION 1

The rules contained in the current edition of “Robert’s Rules of Order, Newly Revised,” shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the club may adopt.